

**Leicestershire & Rutland ACO  
Minutes of Committee Meeting  
Held at Electricity Sports, Leicester**

**Meeting** commenced at 7.30 pm on 13<sup>th</sup> November 2013

**Present**

Gordon Hubbard (GH) in the chair, Ian Armitage (IA), Simon Clark (SC), John Edmonds (JE), Phil Palfreyman (PP), Bob Sizer (BS), Dick Spiers (DS), Keith Towers (KT) and Colin Samuels (CS)

**Apologies**

Alan Pearce (AP), Dick Whateley-Knight (RWK)

**Minutes of last meeting**

Approved, then signed by GH

**Matters Arising**

1. Reports on the Midland Regional Forum at Nottingham on Saturday 2nd November 2013:
  - a. **Performance (BS)**

Paul Joy, the RPO, asked what was the role of the County Performance Officer (CPO), stated that it should be all matters pertaining to an individual's progression through the different levels of umpiring. There was a discussion showing the differences between **assessment** and **observation**. Assessments can only be undertaken by qualified assessors, whilst observations can be carried out by a colleague. Both assessments and observations are required in a candidate's portfolio which is presented for upgrading. This portfolio, which should be available in electronic format, must contain match planners, match records and self-assessments, as well as the information list above. The Grading system (C1-C6) was also discussed. Electronic copies of the forms required will be forwarded to the web master for publication.
  - b. **Education (GH)**

Memory sticks containing information on the new L1 & L1a were distributed to County Education Officers. There was also information as to requirements needed to progress from one level to the next.
  - c. **Membership Services (CS)**

Martin Gentle (MG), ACO Membership Services Manager, described the chaos the system was in before he and his assistant, Karen Cassidy (KC), were brought in. Up to 2000 members were unaccounted for. He stated that as present there were not any plans for the MSOs to interrogate the data direct, but all enquiries would be handled by KC or himself. It is not possible for the monthly report to highlight any changes, and the next report would be issued in February 2014. MG said that in the new-year, the personal data held on the ECB ACO site, would interface with the same data held on the Who's The Umpire (WTU) site. MG described the Disclosure and Barring Service (DBS) process, (which has replaced the old CRB system) which is administrated by TMG of Nottingham and not Membership Services.
  - d. **Appointments (KT)**

Peter McKenzie (PM), RAO, was happy with the way regional appointments had been conducted over the last season. He stated the need for WTU to be looked at on a regular basis, and where necessary availabilities updated. If members have problems with WTU then PM must be the first point of call and not Mark Brown (MB). Contacting MB first would result in unnecessary costs being incurred by ECB.

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Later stages of County Cup and Youth competitions should also be added to the WTU listings.

PM had requested that county AOs do not appoint to the colleges T20 competition, as up to 60% of these games had been cancelled. The meeting requested that KT/CS contact PM for clarification on this matter, as the meeting felt that our mandate was to provide Officials when requested to. The question as to who could get a logon ID to WTU was raised, and although there was a requirement to have a grade of C2\* or above to stand a chance of being appointed, anyone could apply for a logon.

e. **Scorers (SC)**

Half of the delegates to this session were not scorers, and in fact some counties do not have CSOs. The consensus of the meeting was that scorers saw very little benefit in being members of ACO.

SC described the education levels, L1-L3, and the way of achieving these levels.

2. East Midlands Regional meeting at Derby County Cricket Club Ground, Thursday 24<sup>th</sup> October 2013.
  - a. No matters arising.
3. Leicestershire & Rutland Cricket Board (DS)

DS was one of five who attended the committee meeting. The Eureka project was discussed. (This was the results of the National Survey carried out for the ECB on recreational cricket). DS is plowing his way through the many pages of statistics which were generated by the project.
4. Matters arising from the AGM held on Monday 11<sup>th</sup> November.
  - a. IA requested clarification as to the appointment to L & R Cricket League matches of non DBS cleared members. GH stated that it was the responsibility of the appointing officers to ensure that DBS clearance was current. All members of ACO have current DBS.
  - b. IA enquired as to what meeting Umpire's Expenses would be discussed. A pre-season umpires meeting would be held in April 2014 (see Monthly meetings). Pre-season and post season meetings will be held annually.
  - c. GH wanted to know the implications of removing from the constitution the requirement of electing the President. CS read out the duties of the President from the constitution which stated "President - The Honorary figure head of L&R ACO+and the consensus was that this was sufficient and no further definition was required.
5. GH informed the meeting that:
  - a. He was now a certified L2 assessor.
  - b. All gradings had been completed.
  - c. All bandings had been completed for the L & RCL for the top four divisions.
6. Monthly meetings

The following is the proposed monthly meetings:

  - a. December 09<sup>th</sup> . What is the Spirit of Cricket? - Rebecca Ayton
  - b. January 13<sup>th</sup> - Performance & Grading - GH & Paul Joy
  - c. February 28<sup>th</sup> - Annual Dinner - CD
  - d. March 10<sup>th</sup> - Law changes & League Regulations . JE
  - e. April 14<sup>th</sup> - Season Preview . All
7. AOB
  - a. DS enquired if there was a record of the mileage undertaken by officials in carrying out their duties. GH responded that he would supply DS with the information.

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There being no other business, the chairman closed the meeting at 21:55.

Signed as a true and accurate record

A handwritten signature in black ink, appearing to read 'G Hubbard', written over a horizontal line.

G Hubbard  
Chairman

20<sup>th</sup> January 2014